



UNIVERSITY OF  
CENTRAL  
OKLAHOMA

*College of Liberal Arts  
Department of English*

March 26, 2007

To Whom It May Concern:

I write to recommend Ms. L. Alicia Monroe for a teaching position at your institution. Ms. Monroe has been a student in several of my classes at the University of Central Oklahoma, and in those courses, she demonstrated the skills of first-rate writing and speaking, as well as the skills appropriate to human relations.

Ms. Monroe is one of the most verbally gifted people I have ever known. Her ability to express herself with all the fine nuances of thought and expression allows her to communicate with all kinds of people in a most meaningful way. The papers she wrote in my class were some of the finest papers I have ever read.

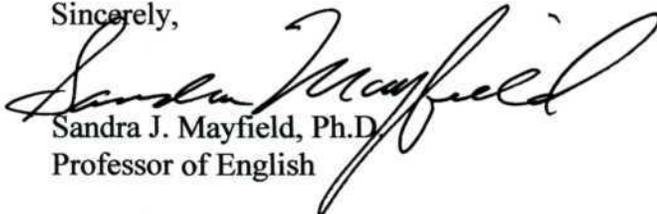
She has also been active in professional organizations that foster the study of language and literature, such as Sigma Tau Delta International and the National Council of Teachers of English. In addition, she is a member of Kappa Delta Pi, national honor society for teachers.

Ms. Monroe is proficient in technical writing and journalistic writing as well as scholarly, academic writing. Her resume indicates that she has a great deal of experience in advertising, journalism, and electronic writing.

I believe that Ms. Monroe would be a real asset to any school system as a teacher or as an administrator. She loves children, and she works really well with all kinds of people. Her sense of humor is a gift that endears people to her, and her remarkable insight into human behavior serves her very well.

I rank Ms. Monroe in the top one percent of all the students I have ever taught. I recommend her to you with highest praise. She will be an asset to any program or institution of which she is a part.

Sincerely,



Sandra J. Mayfield, Ph.D.  
Professor of English